Editorial Stylesheet for Alternate Horizons Writing Platform

General guidelines

- We are currently only accepting submissions written in English.
- For all pieces, non-discriminatory language is mandatory.
- Sexist or racist terms must not be used.
- Articles submitted should not exceed 1,500 words and authors should include a bibliography at the end.
- All authors must also please include their full names. Please note that this will be displayed on the public article.

General style rules

- **Headings**: Use sentence case and mark them in bold.
- **Font size**: Use Arial 12 font, justified text with 1.5-line spacing option.
- **Quotes**: If three lines or more (more than 40 words) please indent and italicise the quote.
- **NOTE**: Citations at end of the article are not italicised. (Also, citation to come after closing full stop of quote.)

Referencing

The Alternate Horizons Platform uses the Harvard-style author–date referencing system, which has two parts:

- In-text citations: (Author(s) surname(s) Year) / (Author(s) surname(s) Year: page number of direct quote)
  
  Example: (Wilson 2019)
Examples for bibliography purposes:

**PUBLISHED BOOK**


**PUBLISHED BOOK - TRANSLATION**


**CHAPTER IN A BOOK**


**WORKING PAPER/OCCASIONAL PAPER**


**JOURNAL ARTICLE**


**NEWSPAPER ARTICLE (ONLINE)**


**WEBSITE ARTICLE**

CONFERENCE PAPER


POLICY DOCUMENTS


UNPUBLISHED THESES


UNPUBLISHED REPORTS


PERSONAL COMMUNICATION


WEBSITE


ORGANISATION AS AUTHOR

MULTIPLE AUTHORS


MORE THAN ONE CITATION FROM THE SAME YEAR


PARTICULAR SURNAMES